

STAT

Copy 1 of 4

16 January 1956

MEMORANDUM FOR: Building Supply Officer

STAT

ATTENTION :

SUBJECT : Request for Forms and Binders

1. It is requested that the following forms be delivered to Room 2010, Quarters Eye, as soon as possible:

AMOUNT NEEDED

75
75
75
75
75
15
1,000
150
75
75
15
75
100
75
75
60
200
50
25

FORM NUMBER

786 (old 33-72)
33-73
33-74
33-75
33-76
722 (old 33-79)
33-81
33-82
33-83
724 (old 33-84)
33-85
563 (old 33-86)
564 (old 33-88)
565 (old 33-90)
33-91
566 (old 33-92)
33-94
461 (old 33-95)
33-96

2. It is also requested that the Voucher Register and Control Journal forms, as well as subsidiary ledger forms, be printed with appropriate margins and holes to be used in post binders and that two (2) post binders be delivered. One binder is to be of sufficient size to hold forms 768 and 33-76 and the other binder of sufficient size to hold forms 33-73, 33-74, 33-75 and 33-79.

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Project Controller

Distribution:

0&1 - Addressee
3 - Base A file (Fin)
4 - Chrono

JM/c

2140000